

North Idaho Kids Academy Rates and Payment Policies

Monthly Tuition

- Your child's rate per month: _____
- Monthly tuition is a set full time or part time Monday through Friday rate.
- Monthly payments are not based on the child's attendance, but rather on the position held for your child.
- Monthly tuition will not be adjusted for late arrivals, early pick-ups or missed days.
- Your tuition pays for your child's spot and this spot can't be filled on a short-term basis.

Registration Fee

- \$100 non-refundable fee is due at the time of registration.
- \$100 yearly registration fee due in September each year.

Academy Billing

- Monthly statements will be given out during the first week of each month. You may request a statement that shows past and current payments at any time.
- Tax statements are available upon request, and one will be generated at the end of each calendar year.
- Tuition payments are due no later than the 5th of each month.

Private Pay

- North Idaho Kids Academy accepts private pay families.
- Payment may be made by personal check, cashier's check, or cash.
- Returned check fee of \$35 will be assessed and personal checks will no longer be accepted if a personal check is returned.

ICCP

- North Idaho Kids Academy accepts ICCP students.
- ICCP families must pay the registration fee up front, and this fee will be listed as a credit when reimbursed by ICCP.
- The family's co-pay must be paid by the 5th of each month, or a \$10 per day late fee will be assessed.
- Payment may be made by personal check, cashier's check, or cash.
- Returned check fee of \$35 will be assessed and personal checks will no longer be accepted if a personal check is returned.

Late Fee

- Tuition payments are due no later than the 5th of each month.
- After the 5th there will be a \$10.00 charge for each day that payment is due, and your child will not be accepted into North Idaho Kids Academy until your fee is paid.
- After one month of non-payment your child may lose his/her space in our program if fees have not been paid.
- If you will be out of town or if there is a school holiday when tuition is due, it is your responsibility to pay the tuition in advance.

Overtime and Late Pick-Up Fee

- Overtime fee and late fee will be charged for any drop-off before 6:30am and pick-up after 6:00pm.
- Parent/Guardian must pay an overtime rate of \$2.00 per minute per child when the child/ren is picked up late, with a five-minute grace period. On the 6th minute you will be charged \$12.00 and so on. The time is based on North Idaho Kids Academy clock.
- Late fee may be waived if prior notice is given to North Idaho Kids Academy by the Parent/Guardian.
- It is IMPERATIVE that you PICK UP YOUR CHILD ON TIME. We realize there can be extenuating circumstances, but please keep in mind that our teachers need enough time to prepare for the following school day.
- Please call the office or send a message in the Wonderschool app if there will be a problem picking up your child.
- We recommend that you have a back-up person on file that can pick up your child in an emergency.

Termination Procedures

- Upon your child’s acceptance into our school, you are financially obligated to North Idaho Kids Academy for the payment of tuition.
- North Idaho Kids Academy reserves the right to re-evaluate any child’s continued participation in this program to determine that the program can adequately meet the needs of the child.
- Either Parent/Guardian or North Idaho Kids Academy may terminate this contract by giving 2 weeks written notice in advance of the ending date.
- Payment by the Parent/Guardian is due for the notice period, whether the child is brought to North Idaho Kids Academy for care or not.
- North Idaho Kids Academy may terminate the contract without giving any notice if the Parent/Guardian does not make payments when due or in the case of gross misconduct on the part of either Parent/Guardian or child.
- In cases of non-payment, legal actions will be taken, which will result in your account being sent to a Collection Agency. The Parent/Guardian will pay all legal fees incurred.
- Failure by North Idaho Kids Academy to enforce one or more terms of the contract does not waive the rights of the provider to enforce any other terms of the contract.

I have read the North Idaho Kids Academy Handbook, and I agree to abide by the policies listed including the Rate and Payment Policy Contract.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Child’s Name _____

Child’s Name _____